

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.30 PM ON MONDAY 11 APRIL 2022

PRESENT:

Councillor David Johnson (Chairman)

Councillor Alan Catterick

Councillor Anne Hook

Councillor Neil Lawrence

Councillor Sheri Scruton

Councillor Rae Youngman

Mr James Mackman (Clerk)

In Chairman Stuart Robson's absence the Vice-Chairman, David Johnson, chaired the meeting.

22.065 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

22.066 - TO RECEIVE APOLOGIES FOR ABSENCE GIVEN IN ADVANCE OF THE MEETING

Apologies were received from Councillors Robin Garland, Roper Langford and Stuart Robson.

22.067 - TO CONSIDER THE APPROVAL OF REASONS GIVEN FOR ABSENCE

The reason for Councillors Garland, Langford and Robson's absence was approved.

22.068 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 14 MARCH 2022

The minutes of the meeting held on 14 March 2022, having been circulated and read, were accepted signed as a true record.

22.069 - PUBLIC PARTICIPATION

None.

22.070 - TO RECEIVE THE CITY OF YORK COUNCILLOR'S REPORT – FOR INFORMATION ONLY

City Councillor Anne Hook reported: -

- On 27 April, City Council contractors are going to begin resurfacing of the footpaths on Pear Tree Avenue and on Main Street/The Green from Old School Court to the new houses on The Green on the left and the start of Model Farm to the right.
- Coring work is going to be done on Burlands Lane and Beech Grove. This may or may not lead to resurfacing work.
- The Police Commissioner has asked for nominations for areas which can be litter picked by "unpaid work teams", formerly known as "community payback teams". Suggestions for suitable sites are welcomed before 22 April.

21.071 - PLANNING APPLICATIONS

(a) The Councillors considered the planning applications received since the February Parish Council meeting as listed below: -

Details of Planning Applications	Comments
Ref: 22/00266/FUL - Erection of 36m lattice mast, storage container, and 2.4m high palisade fence enclosure at Electricity Sub Station, Poppleton Bar Park and Ride, Northfield Lane.	The Parish Council objects on the grounds that it is believed that the proposed site is on a village green according to the City of York Council records.
Ref: 22/00430/FUL – Single-storey side and rear extension, conversion of garage to living accommodation, porch to front, 4no. roof lights to front and 4no. roof lights to rear, 1no. window opening to either side at 19 The Green.	No objections
Ref: 22/00474/FUL - Erection of new boundary wall and gate to front at The Cedars, 50 Dikelands Lane.	No objections
Ref: 22/00504/TCA - Crown reduce a group of Silver Birch trees in a Conservation Area at Orchard House, Hodgson Lane.	No objections

(b) *To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had refused the following application: -

- Ref: 21/02818/FUL - Change of use from restaurant (use class E) to place of worship (use class F1) at Luigi's Ristorante, Cedar House, Northfield Lane

22.072 - FINANCE

(a) *To receive a financial statement*

The Clerk had emailed Councillors a detailed report showing the actual income and expenditure for the year ended 31 March 2022 and a report for the period from 1st to 11th April 2022. The reports reflected the receipts and payments below.

The bank balances on 11 April were: -

Current Account	£500.00
Business Money Manager Account	£42,075.56

(b) *To note accounts for payment (net of VAT);*

DD	E.ON Next	Guild hut electricity	£7.46
CHG	Nether Popp Parish Council	Half share of annual website	£157.50
BP	Nether Popp Parish Council	Half share of plan4poppleton website	£30.00
BP	Poppleton Community Trust	Room hire – March	£24.00
DD	Scottish Water	Allotment water	£4.46
CHG	HSBC	Bank charges	£8.00
BP	YLCA	Annual subscription	£585.00
BP	YLCA	Councillor training	£40.00
BP	Poppleton Children's Sports Day	Advert in programme	£80.00

BP	James Mackman	Salary – April	£546.61
BP	HMRC	Income Tax – April	£136.60
BP	James Mackman	Expenses	£3.68

(c) *To receive a report on income received*

Northern Powergrid	Wayleave	£11.50
City of York Council	Double taxation payment	£2,243.50
Allotment tenants	Annual rents	£275.50

(d) *To consider releasing the £2,000 in the 2021-22 budget for the Poppleton Youth Club*
This was agreed.

(e) *To consider releasing the £1,000 in the 2022-23 budget for Poppleton Under Fives*
This was agreed.

(f) *To agree to subscribe to the YLCA for 2022-23 - £585.00*
This was agreed.

22.073 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS, ALLOTMENTS AND GUILD HUT

(a) *To consider a report from the Greens Working Group including considering quotations for the work identified in the last tree survey*

As only one quotation has been received for the work it was agreed that the Clerk should endeavour to secure two more quotation. **(Action Clerk)**

(b) *Trees including considering a quotation to carry out a survey of the trees on Blairgowrie land adjoining Main Street*

The Clerk had received a quotation for carrying out a survey of the trees in Blairgowrie bordering Main Street. It was agreed that the quotation did not contain sufficient details of the work required. The Clerk reminded Councillors that the Parish Council can only spend money when there is a legal power to do so and that he hadn't been able to identify a power that could be used in this instance. It was agreed that the Clerk should ask the YLCA to identify the power that would enable the Parish Council to bear the cost of the survey on trees on private land that overhang land owned by the Parish Council. **(Action Clerk)**

(c) *Events including setting up a formal approval process for use of the Green*

It was resolved that a formal agreement for the booking of events be drawn up. It was agreed that the Greens Working Group would produce the document for approval by the Parish Council. **(Action Greens Working Group)**

(d) *Maintenance including: -*

i. Refurbishing the Parish Council's seats

No further news on this subject.

ii. Parking on the Green in Hodgson Lane

A resident had emailed many photographs of vehicles parked on the grass in Hodgson Lane. It was agreed that a letter be sent to all the residents whose houses border the north side of Hodgson Lane pointing out that parking on the grass on a village green is an illegal act. Councillor Youngman volunteered to write a letter for all Councillors to agree and for the Clerk to send. **(Action everybody)**

iii. Many years ago a tree was planted on the Green to commemorate Heidi Meyer who died tragically in her late teens. The tree is thriving but the commemorative plaque which used to be at the side of the tree has disappeared. It was resolved unanimously to agree to a request to replace the plaque at the cost of the family of Heidi Meyer.

(e) Allotments

The Clerk reported that all rents have been received.

(f) Guild Hut

No news to report.

22.074 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) To receive an update on the problem with cars parked on the roads in Upper Poppleton.

In the absence of Councillor Robson there was no update on this subject.

(b) To discuss vehicular access between Millfield Lane and Low Poppleton Lane

It was noted that when Network Rail carried out remedial work on the level crossing in Millfield Lane the residents living between the crossing and Low Poppleton Lane were unable, legally, to gain access to their homes. It was agreed that the subject should be raised at the next Ward Committee meeting with the suggestion that the restriction on the use of Low Poppleton Lane should be removed.

(Action Councillor Hook and Clerk)

(c) To agree to tidy up the Upper Poppleton sign on Station Road

The state of the verge on the corner of Station Road was discussed. Councillors Youngman and Lawrence agreed to make the area look better. **(Action Councillors Lawrence & Youngman)**

(d) To consider reports on vandalism

No reports

(e) To receive other reports

No reports.

22.075 – TO CONSIDER COUNCILLOR & CLERK TRAINING

Councillors had considered the courses on offer by the YLCA but agreed that none were relevant to the Parish Council.

22.076 – TO DISCUSS APPOINTING A REPRESENTATIVE TO THE HAXBY GROUP PRACTICE’S “OUR HAXBY COMMUNITY” PATIENT GROUP

Councillor Hook volunteered to be the Parish Council’s representative on the Patient Group.

22.077 – TO CONSIDER DONATING £500 TO THE BRITISH RED CROSS OR AN ALTERNATIVE CHARITY

Following a discussion on the giving of a donation to a charity it was resolved, on the Chairman’s casting vote, to donate the sum of £500 to the Pavers Foundation. **(Action Clerk)**

22.078 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

(a) Listed Buildings Working Group

Councillor Scruton reported that work is progressing on this subject.

(b) One Parish Council for Poppleton Working Party

It was noted that a meeting with representatives from Nether Poppleton Parish Council has been arranged for 12 April.

(c) Poppleton Community Trust

The Parish Council's Trust representative, Councillor Youngman, reported on the Trust meeting held on 22 March

(d) Queen's Platinum Jubilee Working Group

Councillor Youngman gave an update on this subject.

(e) Village Show

It was reported that potatoes for the spud-in-a-bucket competition and carrot seeds were given away on the Saturday just gone. Programmes for the Show are available at numerous outlets in the village.

(f) YLCA York Branch

No report.

(g) Youth Club

No news on this subject.

(h) Any other meeting

Councillor Catterick reported on the YLCA's remote Conference held on 25 March.

22.079 - TO RECEIVE A REPORT ON VILLAGE POLICING

Prior to the meeting the Clerk had forwarded the incidents reported to the police for March. The report was noted but it was noted that the format is not user friendly.

22.080 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING:

(a) The request for an easement for Model Farm (Min. 22.059b)

The Clerk reported that he had not had contact with the solicitor. It was agreed that Hethertons be asked to report on the progress on producing the easement. **(Action Clerk)**

(b) Grass growing over footpaths on the Green (Min 22.051aii)

It was noted that the Greens Working Group is seeking quotations for the removal of the grass growing over the footpaths in the Green and it was suggested that a price per 100 metres be obtained.

(c) Old Forge Surgery complaints (Min. 22.056)

It was confirmed that a letter had been sent to the Haxby Group asking for a representative to come and talk to the Parish Council about the problems that residents are experiencing. No reply has been received as of today.

22.081 – TO NOTE CORRESPONDENCE RECEIVED

22.081.01 - The Clerk referred to the following items of correspondence received since the March Parish Council meeting

(a) CYC - Jubilee Celebration enquiry

(b) Poppleton Under Fives - Grant timing query

(c) Resident - Station timetables - another query regarding the absence of timetables

22.081.02 - It was noted that the correspondence received since the March Parish Council meeting, as listed below, had been circulated to the Councillors.

- (a) CYC - Barrier Review on walking, pushing, wheeled and cycling routes
- (b) CYC - Confirmation of receipt of road closure application form
- (c) Haxby Group Practice - Invitation to join a patient group
- (d) Poppleton Community Trust - News update
- (e) Poppleton Community Trust - Support for Ukraine refugees
- (f) Poppleton Community Trust - Ukraine support - introductory meeting
- (g) Resident - Access through bollards in Millfield Lane
- (h) Resident - Engine pollution at Station Road crossing gates
- (i) YLCA - Ukraine briefing
- (j) YLCA - White Rose updates
- (k) YLCA - York Branch meeting dates

22.082 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
12 Apr	One Parish Council for Poppleton Working Party	Poppleton Centre/ 7.30pm	Johnson, Lawrence
27 Apr	Queen’s Platinum Jubilee	Poppleton Centre/ 7.00pm	Robson, Youngman
10 May	Poppleton Community Trust Executive	Poppleton Centre/ 7.30pm	Youngman

22.083 - TO CONSIDER MINOR MATTERS

None.

22.084 - TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA

None.

22.085 - TO AGREE THE DATE OF NEXT MEETING

It was agreed that the next meeting be held on Monday 9th May 2022.

There being no other business the Chairman closed the meeting at 9.58pm.

CHAIRMAN

DATE.....

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The Parish Council’s website can be found at <https://poppleton-pc.org.uk/>